

DEPARTMENT OF THE ARMY
Omaha District Corps of Engineers
215 North 17th Street
Omaha, Nebraska 68102-4978

DM 1105-2-1

CEMRO-PD

Memorandum
No. 1105-2-1

20 July 1987

Planning
CONTINUING AUTHORITIES
(Small Projects Program)

1. Purpose. This memorandum presents the process in which the Omaha District can provide better service and be more responsive to our customers on projects implemented under the Continuing Authorities Program. This process provides for continuity in our communication and coordination with the local sponsor throughout the various project stages from the reconnaissance study through construction. It will also help to ensure a working partnership arrangement and an end product that is constructed to the customer's satisfaction. This memorandum presents the responsibilities for management, programming, and monitoring of activities to clearly define the process for projects implemented under the Continuing Authorities Program.

2. Applicability. This memorandum is applicable to all elements of the Omaha District.

3. References. All of the assigned responsibilities within the references stated below remain in effect. It is not the intention of this memorandum to supersede either of these references.

a. ER 1105-2-10.

b. MRD-R 37-1-1

4. Definitions.

a. Continuing Authorities. There are seven legislative authorities as shown in table 1 under which the Secretary of the Army, acting through the Chief of Engineers, is authorized to plan, design, and construct certain types of water resources improvements without specific congressional authorization. These authorities are called the Continuing Authorities Program, or the Small Projects Program, when referred to as a group.

TABLE 1
LEGISLATIVE AUTHORITIES

Authority	Type of Projects for Which Used
Section 3 1945 R & H Act	Snagging and Clearing for Navigation
Section 14 1946 FC Act (1)	Emergency Streambank and Shoreline Protection for Public Facilities
Section 103 1962 R & H Act (1)	Small Beach Erosion Control
Section 107 1960 R & H Act (1)	Small Marina and Navigation
Section 111 1968 R & H Act	Mitigation of Shore Damage Due to Federal Navigation
Section 205 1948 FC Act (1)	Small Flood Control
Section 208 1954 FC Act (1)	Channel Snagging and Clearing for Flood Control
(1) As subsequently amended.	

b. Activity. An activity of the Continuing Authorities Program is the study, design, or construction of a project accomplished under one of the legislative authorities shown in table 1. The two most extensively used authorities are Sections 14 and 205.

c. Program Director. The District Commander is the Continuing Authorities Program Director.

d. Activity Director. The Chief of Planning Division is designated by reference 3b as the Activity Director for the Continuing Authorities Program.

e. Subactivity Managers. The Chiefs of Engineering and Construction Divisions are designated by reference 3b as Subactivity Managers for their respective specific task responsibilities.

f. Project Manager. The Chief of Planning Division (Activity Director) designates a Project Manager within Planning Division for each Continuing Authorities project.

g. Project Engineer. The Chiefs of Engineering and Construction Divisions designate a Project Engineer, as necessary, within their respective divisions as a point of contact for each Continuing Authorities activity.

h. Project Team. The Project Team consists of a Project Manager from Planning, the Project Engineer from Engineering and/or Construction, and other appropriate Team Members from Planning, Engineering, Construction, and other Divisions as needed. The Project Team includes, as a minimum, the Project Manager and Project Engineer(s).

5. Responsibilities.

a. Program Director. The District Commander (Program Director) is responsible for the overall management of the Continuing Authorities Program.

b. Activity Director. The Chief of Planning Division (Activity Director) is responsible to the Program Director for the execution of all activities within the Continuing Authorities Program. This responsibility begins with the initiation of a reconnaissance study and continues through the preparation of Operation and Maintenance (O & M) manuals after construction completion. Within HQ USACE, CECW-PN has responsibility for Sections 14, 103, 107, 111, 205, and 208 authorities and CECW-O has responsibility for Section 3 authority. This memorandum serves to assign the same responsibilities within the staff elements of the Omaha District. Reference 3a specifically details the planning, design, and construction procedures to be followed for the Planning Programs, including Continuing Authorities.

c. Subactivity Manager. In addition to the responsibilities of reference 3b, the Subactivity Manager (applicable Division Chief) is responsible for the completion of specific tasks of a Continuing Authorities activity for each project within funding and time constraints. The Subactivity Manager is responsible for informing the Chief of Planning Division (Activity Director) of the progress of tasks being accomplished. This includes any deviations in programmed funding or schedules and contacts with local interests.

d. Project Manager. The Project Manager is responsible for the basic management and execution of the study/project and the smooth operation of the Project Team from study initiation through completion of project construction. The Project Manager is responsible for staying up to date on the status of all tasks being accomplished beginning with the reconnaissance studies and continuing through the preparation of the O & M manuals. The Project

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Manager serves to coordinate the various project stages (planning, design, and construction) for continuity from stage to stage and to ensure that the end product is what was understood by the sponsor from its conception early in the planning stage. Team members are to keep the Project Manager informed of all significant activities relating to the assigned project. In addition, the Project Manager gives the local interests a primary point of contact within the Omaha District.

e. Project Engineer. The Project Engineers are primarily responsible for tasks required within their respective divisions as the project moves toward completion. The Engineering Division Project Engineer is responsible for the technical support of project design during completion of the reconnaissance and definite project reports and during preparation of plans and specifications. The Construction Division Project Engineer is responsible for construction of the project. The Project Engineers serve as team members on the Project Team and are the point of contact within their respective divisions and with local counterparts on technical aspects of design and construction. The Project Engineers are responsible for informing the Project Manager of the status of activities during design and construction of the project and during the on-site follow-through activities required to ensure that the project remains responsive to the customer.

FOR THE COMMANDER:



CHARLES W. JONES
LTC, Corps of Engineers
Deputy Commander

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